

**PROCEEDINGS OF THE PRINCIPAL S.E.S.COLLEGE SREEKANDAPURAM
(Dr. DOMINIC THOMAS)**

No.IQAC/01/2019-20

Dated, 1st Aug. 2019

Sub: SES College Sreekandapuram- Constitution of Committees-Orders issued.

The Principal is pleased to constitute various committees consisting of the following members of staff. These committees will coordinate the co curricular and extracurricular activities of the college and report to the IQAC.

- | | |
|---|--------------------|
| 1. Dr. Reena Sebastian | IQAC Coordinator |
| Assistant Professor, Dept. of Mathematics | |
| 2. Dr. Sreekumar N M | Joint Co-ordinator |
| Assistant Professor, Dept. of Economics | |
| 3. Sri Samson Rajan | Joint Co-ordinator |
| Assistant Professor, Dept. of English | |

IQAC COMMITTEE

- | | |
|------------------------------|---|
| 1. Dr. Dominic Thomas, | Principal (Chairman) |
| 2. Dr. Reena Sebastian, | Department of Mathematics (Co ordinator) |
| 3. Dr. Sreekumar N M, | Department of Economics. (Joint Coordinator) |
| 4. Sri. Samson Rajan, | Department of English. (Joint Coordinator) |
| 5. Sri. Vinil Varghese, | President, Board of Management. (Member) |
| 6. Prof. V D Joseph, | Secretary, Board of Management.(Member) |
| 7. Smt. Sheela M Joseph, | Department of physics. (Member) |
| 8. Dr. K V Philomina, | Department of Malayalam.(Member) |
| 9. Smt. Jessy Jacob, | Department of Statistics.(Member) |
| 10. Smt. Sunitha Joseph, | Department of Economics.(Member) |
| 11. Smt. Anumol Thomas, | Department of Management Studies.(Member) |
| 12. Sri. Preju K Paul, | Dept of Physical Education. (Member) |
| 13. Sri. Samuel Poovathinal, | Local Society from catchment area.(Member) |
| 14. Sri. John V U. | Administrative staff U D C (Member) |
| 15. Sri. Fais K P. | Administrative staff L D C (Member) |
| 16. Mr. Arjun B, | Chairman, College Students Union (Ex Officio) |
| 17. Kum. Fijula | 3 rd Year BA English Student. (Member) |

CORE COMMITTEE

- | | |
|-------------------------|----------------------------|
| 1. Dr. Reena Sebastian | IQAC Coordinator, convener |
| 2. Dr. Sreekumar N M | Joint convener |
| 3. Sri Samson Rajan | Joint convener |
| 4. Smt. Sheela M Joseph | |
| 5. Dr. Philomina K V | |
| 6. Smt. Jessy Jacob | |
| 7. Sri. Preju K Paul | |

STEERING COMMITTEE

- | | |
|----------------------------------|---|
| 1. Dr. Dominic Thomas, Principal | Convener |
| 2. Dr. Reena Sebastian | IQAC Co-ordinator |
| 3. Dr. Sreekumar N M | Media Committee |
| 4. Sri. Pradeep K V | Alumni and Student's Progress Committee |
| 5. Smt. Sunitha Joseph | Extension and Consultancy Committee |
| 6. Smt. Anumol Thomas | Documentation Committee |
| 7. Sri. Preju K Paul, | Students Support Committee |
| 8. Smt. Punnya Prakasan | Teaching and Learning Committee |
| 9. Sri Samson Rajan | Audit Committee |
| 10. Sri. Gopalakrishnan P R | Feedback Committee |
| 11. Smt. Soumya Maria Jacob | Academic and Research Committee |
| 12. Dr. Rejith P P | Up gradation Committee |

DISCIPLINE COMMITTEE:

- | | |
|-------------------------|----------|
| 1. Smt. Sheela M Joseph | Convener |
| 2. Dr. Philomina K V | |
| 3. Smt. Jessy Jacob | |
| 4. Dr. Reena Sebastian | |
| 5. Dr. Sreekumar N M | |
| 6. Sri. Pradeep K V | |
| 7. Smt. Anumol Thomas | |
| 8. Sri. Preju K Paul | |
| 9. Sri. Samson Rajan | |

GENERAL DISCIPLINE

- | | |
|---|----------|
| 1. Sri. Vinil Varghese,(Manager, SES College) | |
| 2. Dr. Dominic Thomas, Principal | Chairman |
| 3. Sri. Preju K Paul (NCC Officer) | Convener |
| 4. Sri. Samson Rajan (NSS Programme Officer) | |
| 5. Smt. Shyna Janardhanan (NSS Programme Officer) | |
| 6. Vice President, College PTA, Ex Officio | |
| 7. College Union Chairman, Ex Officio | |

DOCUMENTATION COMMITTEE:

- | | |
|-----------------------|----------|
| 1. Smt. Anumol Thomas | Convener |
| 2. Smt. Jessy Jacob | |
| 3. Dr. Shyni M C | |
| 4. Smt. Neethu P | |
| 5. Sri. John V U | |
| 6. Smt. Vidhya E V | |

EXTENSION ACTIVITIES COMMITTEE

- | | |
|-------------------------|----------|
| 1. Smt. Sunitha Joseph | Convener |
| 2. Smt. Sheela M Joseph | |
| 3. Dr. N M Sreekumar | |

4. Sri. Pradeep K V
5. Sri. Preju K Paul
6. Sri. Samson Rajan
7. Smt. Shyna Janardhanan
8. Smt. Punnya Prakasan

BEAUTIFICATION COMMITTEE

1. Sri. Joseph Chiramattel Convener
3. Sri. Preju K Paul
4. Sri. Samson Rajan
5. Smt. Shyna Janardhanan
6. Sri. Gopalakrishnan P R
7. Sri. Rejith P P
8. Sri. Joseph Mathew
9. Sri. JohnV U

TUTORIAL COMMITTEE

1. Smt. Jessy Jacob Convener
2. Smt. Anumol Thomas
3. Smt. Punnya Prakasan
4. Dr. Dhanya A C

EXAMINATION COMMITTEE (Model Exams)

1. Sri. Pradeep K V Convener
2. Smt. Punnya Prakasan
3. Smt. Shyna Janardhanan

ATHLETIC COMMITTEE (Health, Fitness and Sports)

1. Sri. Preju K Paul Convener
2. Sri. Samson Rajan
3. Sri. Gopalakrishnan P R
4. Sri. Rejith P P
5. Smt. Sija C

STAFF GRIEVANCE CELL

1. Dr. Dominic Thomas Convener
2. Sri. Vinil Varghese (Manager, SES Management)
3. Prof. V D Joseph (Secretary, SES Management)
4. Smt. Sheela M Joseph
5. Sri. JohnV U

STUDENTS GRIEVANCE CELL

1. Smt. Sheela M Joseph Convener
2. Dr. K V Philomina
3. Smt. Jessy Jacob
4. Dr. Reena Sebastian

- 5 Dr. N M Sreekumar
6. Sri. Preju K Paul
7. Sri. Samson Rajan

WOMENS' WELFARE AND EMPOWERMENT CELL

2. Dr. Philomina K V Convener
3. Smt. Jessy Jacob
4. Smt. Sunitha Joseph
5. Smt. Shabeena Backer
6. Smt. Soumya Maria Joseph

CAREER GUIDANCE AND PLACEMENT CELL

1. Dr. N M Sreekumar Convener
2. Sri. Preju K Paul
3. Sri. Samson Rajan
4. Smt. Shyna Janardhanan
5. Sri. Deepu Jose K

COLLEGE COUNSELLING CELL

1. Smt. Sunitha Joseph
2. Smt. Jessy Jacob Convener
3. Smt. Soumya Maria Joseph
4. Dr. Dhanya A C

ALUMNI ASOCIATION

1. Sri. Pradeep K V Convener
2. Sri. Preju K Paul
3. Sri. Rejith P P
4. Smt. Rasina M P

VALUE EDUCATION

1. Smt. Jessy Jacob Convener
2. Smt. Sunitha Joseph
3. Smt. Shyna Janardhanan
4. Sri. Gopalakrishnan P R

FINE ARTS CLUB

1. Sri. Pradeep K V Convener
2. Smt. Sheela M Joseph
3. Smt. Sunitha Joseph
4. Smt. Punnya Prakasan
5. Smt. Silja C

TOURISM CLUB

1. Sri. Pradeep K V Convener
2. Smt. Sunitha Joseph

3. Smt. Anumol Thomas
4. Smt. Nasreena P K
5. Dr. Rejith P P
6. Smt. Junaisa P

DEBATE CLUB

1. Smt. Shabeena Backer
 2. Smt. Punnya Prakasan
 3. Sri. Goplalakrishnan P R
 4. Dr. Dhanya A C
 5. Smt. Silja C
 6. Smt. Salija P V
- Convener

BOOK CLUB

1. Sri. Joseph Chiramattel
 2. Sri. Joseph Mathew
 3. Sri Samson Rajan
 4. Smt. Shabeena Backer
 5. Smt. Soumya Maria Joseph
 5. Dr. Dhanya A C
 6. Sri. Mahesh
 7. Mr. Arjun B, Chairman, College Students Union
 8. Kum. Fijula C (III BA English)
- Convener

ENTREPRENEURSHIP CLUB

1. Smt. Anumol Thomas
 2. Smt. Punnya Prakasan
 3. Smt. Jesna P
 4. Dr. Shyni M C
 5. Smt. Jumaila K
- Convener

SCIENCE CLUB

1. Sri. Joseph Chiramattel
 2. Smt. Sheela M Joseph
 3. Dr. Reena Sebastian
 4. Smt. Soumya Maria Jacob
- Convener

MATHS CLUB

1. Dr. Reena Sebastian
 2. Smt. Jessy Jacob
 3. Smt. Sheela M Joseph
 4. Smt. Soumya Maria Jacob
 5. Smt. Rasina M P
 6. Smt. Silja C
- Convener

FOLK LORE CLUB

1. Dr. K V Philomina
2. Dr. N M Sreekumar
3. Smt. Nasreena P K
4. Smt. Shyna Janardhanan
5. Smt. Salija P V

Convener

NATURE CLUB

1. Sri. Samson Rajan
2. Smt. Sunitha Joseph
3. Sri. Goplalakrishnan P R
4. Dr. Rejith P P
5. Sri. Mahesh P

Convener

COLLEGE UNIFORM COMMITTEE

1. Dr. K V Philomina
2. Sri. Joseph Chiramattel
3. Smt. Jessy Jacob
4. Dr. N M Sreekumar

Convener

BUS COMMITTEE

1. Smt. Sheela M Joseph
2. Dr. Philomina K V
3. Sri. Pradeep K V
4. Smt. Punnya Prakasan
5. Sri. Samson Rajan
6. Sri. Vijith E V
7. Sri. Sreenivasan Vazhunnor

Convener

COLLEGE CALENDER COMMITTEE

1. Sri. Goplalakrishnan P R
2. Sri. Samson Rajan
3. Smt. Soumya Maria Jacob

Convener

SCHOLARSHIP AND ENDOWMENT

1. Dr. N M Sreekumar (Scholarship)
2. Smt. Punnya Prakasan. (Endowment)
3. Smt. Nasreena P K

GIRLS' ROOM INCHARGE

1. Smt. Jessy Jacob
2. Dr. Reena Sebastian
3. Smt. Anumol Thomas
4. Smt. Punnya Prakasan
5. Smt. Rasina M P

STUDENT'S AID FUND

1. Smt. Jessy Lacob
2. Dr. Sreekumar NM
3. Smt. Punnya Prakasan
4. Smt. Soumya Mariya Jacob

Convener

COLLEGE P T A

1. Smt. Punnya Prakasan
2. Smt. Sheela M Joseph
3. Dr. K V Philomina
4. Dr. Reena Sebastian
5. Smt. Preju K Paul

Secretary

WOMENS HOSTEL COMMITTEE

1. Dr. Dominic Thomas,
2. Smt. Anumol Thomas
3. Sri. Preju K Paul
4. Smt. Shyna Janardhanan
5. Sri. Samuel Poovathinal

Principal
Warden
(Sports Hostel in Charge)
Deputy Warden
(Representative of Management)

PUBLIC RELATION OFFICER

1. Smt. Jessy Lacob
2. Sri. Samson Rajan.

College Information Officer
Assist. Information Officer

NODAL OFFICER FOR ALL INDIA SURVEY ON HIGHER EDUCATION

1. Dr. N M Sreekumar

NODAL OFFICER FOR ELECTION LITERACY

1. Smt. Sunitha Joseph

NODAL OFFICER FOR ADMISSIONS

1. Dr. N M Sreekumar

NODAL OFFICER FOR ANTI DRUGS PROGRAMMES & COTPA

1. Smt. Sunitha Joseph

WALK WITH A SCHOLAR (WWS)

1. Smt. Punnya Pakasan

Coordinator

SCHOLAR SUPPORT PROGRAMME (SSP)

1. Sri. Preju K Paul

Coordinator

ADDITIONAL SKILL ACQUISITION PROGRAMME (ASAP)

1. Smt. Shabeena Backer

Coordinator

RUSA CO ORDINATOR

1. Sri Samson Rajan

**NODAL OFFICER FOR STUDENT'S WELFARE and
YOUNG INNOVATORS PROGRAMME**

1. Sri. Pradeep K V

NODAL OFFICER FOR RUSA Research Network Group (RRNG)

1. Dr. N M Sreekumar
2. Dr. Dhanya A C

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Dated, 1st Aug. 2019

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The Principal is pleased to constitute various committees consisting of the following members of staff. These committees will coordinate the activities of the college.

LIBRARY ADVISORY COMMITTEE

- | | |
|--|-----------|
| 1. Dr. Dominic Thomas, | Chairman |
| 2. Sri. Joseph Chiramattel | Convener |
| 3. Sri. Joseph Mathew (Librarian) | Secretary |
| 4. Smt. Sheela M Joseph | |
| 5. Dr. Sreekumar N M | |
| 6. Sri Samson Rajan | |
| 7. Smt. Shabeena Backer | |
| 8. Chairman, College Students Union (Ex Officio) | |
| 9. Kum. Fijula C (III BA English) | |

ACADEMIC FORUM

- | | |
|------------------------|----------|
| 1. Dr. K V Philomina | Convener |
| 2. Dr. Reena Sebastian | |
| 3. Dr. Sreekumar N M | |
| 4. Dr. Dhanya A C | |
| 5. Dr. Rejith P P | |

INTERNAL COMPLAINTS COMMITTEE

(Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students)

- | | |
|--------------------------------|----------|
| 1. Smt. Jessy Jacob | Convener |
| 2. Smt. Sheela M Joseph | |
| 3. Dr. Philomina K V | |
| 4. Dr. N M Sreekumar | |
| 5. Smt. Sunitha Joseph | |
| 6. Smt. Anumol Thomas | |
| 7. Sri. Preju K Paul | |
| 8. Dr. Lilly Latheef, Bsc MBBS | |

GRIEVANCE REDRESSAL

- | | |
|-------------------------|----------|
| 1. Smt. Jessy Jacob | Convener |
| 2. Smt. Sheela M Joseph | |
| 3. Dr. Philomina K V | |
| 4. Dr. Reena Sebastian | |
| 5. Smt. Sunitha Joseph | |

ANTI RAGGING COMMITTEE

1. Smt. Sheela M Joseph
2. Dr. Philomina K V
3. Smt. Jessy Jacob
4. Dr. N M Sreekumar
5. Smt. Anumol Thomas
6. Sri. Preju K Paul
7. Smt. Punnya Prakasan

Convener

PURCHASE COMMITTEE

1. Dr. Dominic Thomas, Principal
2. Smt. Sheela M Joseph
3. Dr. Reena Sebastian
4. Sri. Preju K Paul
5. Smt. Soumya Maria Jacob
6. Sri. John V U
7. Sri. Padmakumar

Convener